

# CAMP STAFF APPLICATION

## MONDAMIN / GREEN COVE

**PLEASE...**  
 ATTACH A RECENT  
 HEAD & SHOULDERS  
**PHOTOGRAPH**

COMPLETE this form and return to :

Camp Mondamin (boys)	Camp Green Cove (girls)
P.O. Box 8	P.O. Box 38
Tuxedo, NC 28784	Tuxedo, NC 28784
828 693-7446	828 692-6355

Date: \_\_\_\_\_

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Permanent Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Permanent Address): \_\_\_\_\_

Present Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Present Address) \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Best to reach you by [ ] Phone/answer machine [ ] E-Mail [ ] Other? \_\_\_\_\_

Use Tobacco? \_\_\_\_\_ Drink? \_\_\_\_\_

How did you learn of our camp? \_\_\_\_\_

**EDUCATION:**

<i>College</i>	<i>Major Subjects</i>	<i>Years (completed by June)</i>	<i>Degrees Earned</i>
_____	_____	_____	_____
_____	_____	_____	_____

College Activities: \_\_\_\_\_

Present Occupation (school?) \_\_\_\_\_ Grade or Point Average? \_\_\_\_\_

**WORK EXPERIENCE:** (Be sure to include any previous camp employment)

<i>Dates</i>	<i>Name &amp; Address of Camp or Employer</i>	<i>Telephone</i>	<i>Your Position</i>	<i>Has ref. Form?</i>
From _____ To _____	_____	_____	_____	<input type="checkbox"/>
From _____ To _____	_____	_____	_____	<input type="checkbox"/>
From _____ To _____	_____	_____	_____	<input type="checkbox"/>

**CHARACTER REFERENCES:**

You should receive reference forms with this application. **Please deliver the forms to the three references you list below, and to your last two employers** (be sure to include any previous camp employment among your references). If you have not been employed, choose two others who know you well. Check the box if you have given this person a reference form. **No relatives, please.**

<i>Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Relationship</i>	<i>Has ref. Form?</i>
1. _____	_____	_____	_____	<input type="checkbox"/>
2. _____	_____	_____	_____	<input type="checkbox"/>
3. _____	_____	_____	_____	<input type="checkbox"/>

What contribution do you think you can make to camp?

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*Use additional paper if needed...*

Do you have any impairments, physical or mental, which would interfere with your ability to perform the job for which you are applying? If so, what?

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Write a brief biographical sketch, emphasizing camp experience, work with children, and experience or training in other fields which might have a bearing on the positions for which you are applying:

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*Use additional paper if needed...*

**Evaluate yourself:** (Place an 'X' where, in your opinion, you think you fit on the continuous scale)

**Are You:**

- Fun
- Enthusiastic
- Warm
- Dependable
- Patient

Most of the time	Average	Rarely

**Do You:**

- Work well with others
- Adjust well to new situations
- Have a sense of humor
- Enjoy working with children

Most of the time	Average	Rarely

What are your strengths? \_\_\_\_\_

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What are your weaknesses? \_\_\_\_\_

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In the column marked "Level", please place a "1" by those activities in which you are highly qualified, and can lead and organize as an expert; a "2" by those activities in which you can assist in teaching; and a "3" by those activities with which you are familiar, or in which you have at least some ability.

ACTIVITY	Level	Experience, where gained, etc.
SWIMMING <input type="checkbox"/> Advanced Life Saving <input type="checkbox"/> Water Safety Instructor		
SAILING <input type="checkbox"/> Have taught		What type boats have you sailed, where, etc.
CANOEING <input type="checkbox"/> Whitewater experience <input type="checkbox"/> C-1's <input type="checkbox"/> Kayaks		
TENNIS <input type="checkbox"/> Have taught at _____ level		
HORSEBACK RIDING <input type="checkbox"/> English? <input type="checkbox"/> Have taught		
MOUNTAINEERING <input type="checkbox"/> Backpacking <input type="checkbox"/> Rock Climbing		
CRAFTS <input type="checkbox"/> Weaving <input type="checkbox"/> Macrame <input type="checkbox"/> Pottery <input type="checkbox"/> Leather <input type="checkbox"/> Wood Carving <input type="checkbox"/> _____		
MOUNTAIN BIKING		
<input type="checkbox"/> RIFLERY <input type="checkbox"/> ARCHERY <input type="checkbox"/> Know how to run range <input type="checkbox"/> Have run range		
NATURE <input type="checkbox"/> Trained as Naturalist		
MUSIC <input type="checkbox"/> Can lead singing <input type="checkbox"/> Can sing (and like to!)		Play instrument? _____
MISCELLANEOUS <input type="checkbox"/> Story telling <input type="checkbox"/> Square Dancing <input type="checkbox"/> Drama/Skits <input type="checkbox"/> Volley Ball <input type="checkbox"/> Gymnastics <input type="checkbox"/> Other		

Which of the skills you listed on the previous page would you **prefer** to teach, in order of preference?

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Which of the skills you listed on the previous page would you be **best qualified** to teach, in order of ability?

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

What other hobbies or skills do you have? \_\_\_\_\_  
\_\_\_\_\_

Do you drive? \_\_\_\_\_ Valid Driver's license? \_\_\_\_\_ State? \_\_\_\_\_ Commercial (CDL) License? \_\_\_\_\_

What Medical and Waterfront Training do you have?

First Aid  Advanced First Aid  EMT  WEMT  CPR  Life Guard (Red Cross)  
 WSI  First Responder  Wilderness First Responder  \_\_\_\_\_

Circle the ages you are comfortable with; underline those you prefer working with (i.e.: 8 9 10 11 12...)

6 7 8 9 10 11 12 13 14 15 16 17

No Preference

Are there any specific conditions to your employment -- i.e. must have two months of employment, must have certain dates free, etc.? \_\_\_\_\_

What salary do you expect? \_\_\_\_\_ (This is to save us both time in case we are not in each other's range.)

What dates are you available? \_\_\_\_\_

If we cannot offer you a job as a counselor, are you interested in another kind of job (groom, dining room, baby-sitting, maintenance, office, driver, etc)? If so, which? Qualifications, in brief? \_\_\_\_\_  
\_\_\_\_\_

#### LEGAL HISTORY:

Has your driver's license ever been suspended or revoked? \_\_\_\_\_

Have you ever been convicted of anything other than a minor traffic violation? \_\_\_\_\_

Have you ever been involved in an incident involving sexual or physical abuse of a child? \_\_\_\_\_

If yes to any of the last three questions, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Be sure to understand that the job entails long hours, little privacy, and many hours spent with children. Understand that your most important function is that of role model, which means that your habits, attitudes values, language, and appearance are unusually important, and will, if you are an effective counselor, affect the growth of a number of campers. IF YOU ARE NOT WILLING TO TAKE THIS RESPONSIBILITY SERIOUSLY, PLEASE DO NOT APPLY.**

*Your signature attests that you have answered the above questions honestly and accurately. You are under no obligation to accept a job by your signature, but falsification of the application is grounds for rejection or dismissal. You also agree that FDB, Inc. may perform a criminal background check before any hiring contract is considered final or valid.*

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

# RECOMMENDATION FOR STAFF

## Camps Mondamin / Green Cove

Tuxedo, North Carolina

Applicant:

Recommendor:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

### To Applicant:

Please 1) fill out the above portion of this reference form; 2) sign the statement below; and 3) deliver this form to the person giving the reference. **That person should return this form directly to us.**

*"I request that my suitability for a camp staff members's job be objectively evaluated. I understand that this material will be kept confidential."*

\_\_\_\_\_

Applicant

### To Recommendor:

The applicant has applied for a position as a camp staff member, and has given your name as a reference. Camp Staff members work as teachers, role models, and leaders of children on a very personal level. Therefore, the applicant's character and personal characteristics are very important to us. We request your careful and objective evaluation. Please note that all material will be kept strictly confidential.

*Both we and the applicant will appreciate your prompt reply.*

**PLEASE COMPLETE THIS FORM AND MAIL DIRECTLY TO:**

Nancy M. Bell  
Camp Green Cove (Girls)  
P.O. Box 38  
Tuxedo, N.C. 28784  
828 692-6355

*or*

Frank Bell, Jr.  
Camp Mondamin (Boys)  
P.O. Box 8  
Tuxedo, N.C. 28784  
828 693-7446

If you do not know the candidate well enough to evaluate, please check here and return this form.

For how many years have you known this applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Has the applicant a genuine, personal interest in children? \_\_\_\_\_

**Would you like to have your own child (if any) under the leadership and influence of this person?**

*No, or Reluctantly*     *Ok*     *Would be a strong positive influence*     *An exceptional positive influence!*

**Please indicate your estimate** of the applicant's personal qualifications by placing a mark at that point which, in your opinion, most accurately represents the applicant's degree of the quality checked. Please comment under "Remarks" regarding any special strengths or weaknesses.

#### CHARACTER

(Sense of honor, moral ideals and influence, loyalty, seriousness of purpose, reliability.)

Exceptional	Strong	Neutral	Weak	Harmful

#### INTELLIGENCE

(Insightfulness, ability to solve problems, keenness, concentration, learning speed)

Exceptional	Strong	Average	Weak	Very weak

#### INDUSTRY

(Capacity for work, sense of purpose, endurance, faithfulness).

Exceptional	Strong	Average	Indifferent	Lazy

**LEADERSHIP**

(Responsibility, initiative, creative imagination, ability to gain cooperation).

Exceptional	Strong	Potential	Weak	Follower only
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**PHYSICAL VIGOR**

(Energy level, endurance).

Exceptional	Very good	Average	Below Average	Weak and/or Lazy
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**SOCIAL QUALITIES**

(Poised, articulate, courteous).

Exceptional	Strong	Average	Unattractive	Coarse
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**COOPERATIVENESS**

(Ability to work with others, discretion, sympathy).

Exceptional	Very cooperative	Average	Uncooperative	Obstructionist
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**JUDGEMENT**

(Ability to think and act logically and objectively, especially under stress).

Exceptional	Very good	Average	Below average	Poor
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**GENERAL APPEARANCE**

(Neatness, alertness, cleanliness).

Exceptional	Attractive	Average	Unattractive	Unacceptable
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*Listed below are some tendencies which could reduce the effectiveness of a staff member's work and leadership ability. Please underscore words that apply.*

Impatient, domineering, rigid, "cocky", harsh, overly critical.  
 Prone to a bad temper, to punish physically, yell or scream.  
 Lacking in humor, unable to take a joke, unusually sensitive.  
 Unkind, not firm, inconsistent, incapable.

Overly shy, withdrawn, seclusive, unfriendly.  
 Frequently nervous, tense, worried, or anxious.  
 Prejudiced toward groups, races or nationalities.  
 Irresponsible, careless

**REMARKS:**


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Should we call you for an additional evaluation? \_\_\_\_\_ Best time? \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

# RECOMMENDATION FOR STAFF

## Camps Mondamin / Green Cove

Tuxedo, North Carolina

Applicant:

Recommendor:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Telephone: \_\_\_\_\_

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Exceptional	Strong	Average	Indifferent	Lazy

**LEADERSHIP**

(Responsibility, initiative, creative imagination, ability to gain cooperation).

Exceptional	Strong	Potential	Weak	Follower only

**PHYSICAL VIGOR**

(Energy level, endurance).

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Tuxedo, North Carolina

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 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Telephone: \_\_\_\_\_

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(Neatness, alertness, cleanliness).

Exceptional	Attractive	Average	Unattractive	Unacceptable

*Listed below are some tendencies which could reduce the effectiveness of a staff member's work and leadership ability. Please underscore words that apply.*

Impatient, domineering, rigid, "cocky", harsh, overly critical.	Overly shy, withdrawn, seclusive, unfriendly.
Prone to a bad temper, to punish physically, yell or scream.	Frequently nervous, tense, worried, or anxious.
Lacking in humor, unable to take a joke, unusually sensitive.	Prejudiced toward groups, races or nationalities.
Unkind, not firm, inconsistent, incapable.	Irresponsible, careless

**REMARKS:**

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Should we call you for an additional evaluation? \_\_\_\_\_ Best time? \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_